

New Selection of Staff for the Conference Centre Industry

PROFESSIONAL



CAREER SERVICES

Established
1983

FRONT OFFICE & BANQUETING

R6,000

LLY133455

Formally Qualified, International Higher Diploma in Hotel Management, worked on Opera, Delphi, resides in Sunninghill, willing to consider all JHB North areas, own transport.

MANAGEMENT COUPLE / MARKETING AND EVENTS MANAGER

R11,900

LLB46738

Marketing & Events/F & B/Front of House/Housekeeping/Reception with experience since 2003 in the hospitality industry. Good all rounder. Computer literate. National Diploma in Food Service Management. Available in all RSA areas. Partner GM Resort.

BOOKKEEPER, EVENTS

R15,700

LLB135797

Snr Bookkeeper, books to Trial balance, pastel literate, Income tax Law/Commercial Law/Contractual Law/Capacity/Contracts. Also experienced events co-ordinator, Wedding Planning Diploma, based in JHB North, open to all options

CONFERENCE, EVENTS MANAGER, CO-ORDINATOR

R13,000

LLY134414

Candidate has gained experience in a hotel within conferencing and events management. Has worked as a sales executive and within retail as a manager. Computer literate Opera. Available in JHB areas.

BANQUETING SUPERVISOR, ASSISTANT

R6,500

LKC135239

BANQUETING MANAGER, RESTAURANT MANAGER, ASSISTANT F&B MANAGER

BEE Candidate. Higher National Diploma in Hospitality Management. Excellent Communication and Interpersonal Skills. Very Articulate. Well Presented. Over 10 years of experience gained within upmarket 4/5* Hotels and Resorts. Strong F&B Experience gained. Excellent Reference obtained. Available and willing to relocate anywhere in South Africa. Recommended.

EVENTS MANAGER

R17,000

LLY134398

Hospitality Management Diplomat with experience at game lodge as well as 5* resort. Good track record. Computer literate Opera. Based North West but wanting to relocate to Gauteng, Knysna or Eastern Cape.

FOOD & BEVERAGE MANAGER,

Negotiable

LKB50840

BANQUETING MANAGER

F & B/Banqueting/Restaurant Manager - Upmarket hotel experience. Silver service. Computer literate - POS. Accpac, Fidelio. Own transport. Available immediately and willing to relocate.

EVENT ORGANISOR, EVENT MANAGER

Negotiable

LLB135755

Candidate with strong corporate background. Has worked in banking including within events co-ordination. Has also worked as events manager. Excellent track record. Available immediately in JHB North & West Rand.

REVENUE & MARKETING MANAGER, GROUPS & RESERVATIONS

R7,000

LOV105928

Revenue and Marketing Manager, Front Office - ND in Hotel Management, worked internationally, experience in all departments including reservations, conferencing, duty manager. Single, own transport, will look in Northern Cape/Free State.

SOUS CHEF

R7,500

LCN135210

BEE Chef with several years of experience in 5* hotels, she has rotated between all departments and is a all rounder chef, based in East Rand, uses public transport, will consider all Gauteng areas.

The Specialist Personnel Consultants

Professional Career Services – Curriculum Vitae

Tel: +27 (11) 789 3337 Fax: +27 (11) 787 0024

BANQUETING, F&B MANAGER

R14,000

LLB57318

Banqueting/F&B Manager who has the ability to develop excellent customer relations. Diploma in Hotel and Catering. Own Transport. Available at a months notice, is based in the East Rand & will consider all Gauteng areas, willing to go abroad.

**CATERING MANAGER, RESTAURANT
MANAGER (HOTEL), COFFEE SHOP
MANAGER, BANQUETING**

R13,000

LLC135640

Hotel and Catering Management diplomat with extensive experience in restaurant as senior manager. Good track record. Computer literate GAAP, Micros, Pilot. Available immediately in JHB North & West Rand.

**SALES EXECUTIVE & EVENTS
COORDINATOR**

R12,000

LLC128700

Sales / Coordinator with 3 year Public Relations Diploma (PRISA), banqueting, strong admin, own transport, Gauteng areas, very attractive, guest relations, hospitality experience, own database of PCO's & Corporates etc

CONFERENCE COORDINATOR / EVENTS

R10,000

LOU45171

Senior Events Coordinator, National Diploma in Hospitality Management, 5 star experience, loyal, large hotel experience, own transport, looking in JHB North & surrounding areas, experience since 2003.

BANQUETING, VENUE MANAGER

R12,000

LLB134650

Experience in front office but more recently in medium sized hotel & venue, Conferences, Group bookings collecting of fees, Distribution of event literature, Reserving accommodations and organizing transportation.

**BANQUETING, FUNCTIONS, EVENTS,
CONFERENCE CO-ORDINATOR/MANAGER**

Negotiable

LLY135617

Hospitality Management diplomat with experience in 4/ 5* hotels. Has worked internationally. Strong organisational skills. Works well under pressure. Capable of co-ordinating & overseeing large events/conferences and banquets. Available immediately in JHB North, South, East Rand but willing to relocate Limpopo, Mpumalanga, KZN & Western Cape.

EVENTS MANAGER, EVENTS ORGANISER

R18,000

LLB135296

Super candidate with Hospitality Management diploma & certificate events, conferencing & exhibitions management. Candidate has extensive knowledge and experience in regards to conference/functions co-ordinating and management especially within the corporate environment. Has contracted to hotels, with FIFA as well as organising a National Expo. Very well organised. Available in 2 weeks in JHB North, Central and West Rand.

**CATERING MANAGER, ADMINISTRATOR,
KITCHEN MANAGER, F&B MANAGER**

Negotiable

LGB135517

N6, Diploma Hospitality Services. Candidate has worked for coffee shop, guest house & catering services. Has also worked as cabin crew for airline. Very customer service orientated. Available immediately West Rand, JHB North & Midrand.

BANQUETING CO-ORDINATOR

R13,000

LLC51279

Conference Co-Ordinator - Fidelio/Landmark. Hotel Management Diploma. Presentable and well spoken. Available in Gauteng areas. Single. Own transport. Experience in 5 star hotel. 1/2 day posts.

SOUS CHEF, SENIOR CDP

Negotiable

LHL135134

AA Qualified Chef who resides in JHB South, started off in Fine Dining Restaurant at the Carlton in 1989, since worked at chef for catering company, hotel, private and owned own business, temping but looking for perm job. Gauteng areas.

Professional Career Services – Curriculum Vitae

Tel: +27 (11) 789 3337 Fax: +27 (11) 787 0024

**FINANCIAL & ADMINISTRATION
MANAGER**

R20,000

LHQ112145

Financial & Administration Manager with several staff reporting to her, country club, Oversee cash up and allocation procedures, reconciliation for payment, Creditor Base (R1.5m), Month end Journals Monitor bank account, Payment schedules, Petty Cash, VAT, Bank Reconciliations, Annual Membership Subscriptions invoicing (R3.5m), Financial Reports. JHB Areas. Pastel.

F&B, DUTY MANAGEMENT

R8,000

LKC135059

Candidate has worked for large venue/restaurant and has also worked in hotel for several years, Gaap & Pastel literate, based in JHB but willing to relocate, single.

BANQUETING, F&B MANAGER

Negotiable

LKB135481

Candidate has experience in restaurant, large function venue, capable of sound, av, lighting issues, strong beverage management, stock control, staff management, based in Pretoria, own transport, willing to relocate including Mozambique, excellent references

EXECUTIVE CHEF

R13,000

LGK134693

Courses completed through SANDF. Has worked in restaurants as well as catering for large groups. Capable a la carte, plated & buffet. 30 years experience. Strong with budgets and costings. Has been involved with opening of establishments. Available in 2 weeks in Gauteng but willing to relocate.

F&B MANAGER, EVENTS MANAGER

R18,000

LLB36193

Experienced F&B Manager with Hotel & Restaurant Management diploma completed in Switzerland. Has worked for Catering companies, hotels and Food & Beverage companies. Catering, project, F&B, Events management. Has also worked as research & development chef. Micros, Fidelio. Based in JHB North but willing to relocate. Super candidate!

CATERING AND EVENTS MANAGER

R12,000

LGB52540

Catering, Conference and Events Manager - Contract Catering - Diploma in Hotel Management. Computer literate. Own transport. Resides in Krugersdorp. Available in Gauteng areas, experience since 1997.

**GENERAL MANAGER, OPERATIONS,
BANQUETING**

R25,000

LLB101810

GM/Banqueting/F&B with exp in 4 star hotels and more, dynamic young man, very computer literate, Diploma in Tourism, 30 days notice in Gauteng, own transport.

**BANQUETING, ASSISTANT BANQUETING
MANAGER**

R10,500

LLB102922

8 years experience gained within restaurants and catering. Candidate has also worked as a buyer for retail company. Computer literate Micros & POS. Single. Available immediately in Gauteng but willing to relocate for the right position.

SOUS CHEF

R7,500

LHL133838

Own Transport, 1 Year course & 6 month practical in hotel, worked for a few years in Catering, mostly for events & a few canteens, based in Pretoria, willing to consider lodge if live in.

FUNCTION COORDINATOR

R12,000

LHC131450

Young lady with exposure to all departments both locally & abroad but more recently in functions & front office, Pretoria areas, own transport.

**BANQUETING, FUNCTIONS CO-
ORDINATOR**

R10,000

LLY124182

NQF level 4 & 5 Certificate F&B Services & Professional Cookery. Experience gained in Country Club and catering company. Strong F&B skills. Organised. Available in East Rand, JHB North areas.

EVENTS COORDINATOR

R15,500

LHC135228

Experience in Events since 2001, capable of set up, monies collection, quote, budgets, registrations, accommodation arrangements, break downs, venues, PR, etc Own Transport, Gauteng Areas.

F&B MANAGER, OPERATIONS MANAGER

R12,500

LLB135222

AA candidate with extensive F&B and Banqueting experience. Has worked for Hotel and casinos. Computer literate. Own transport. Available in Gauteng.